

Government of the people's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
ICT Tower, Agargaon, Dhaka.
Personnel Service Branch
www.ictd.gov.bd

No. 56.00.0000.015.25.009.18-746

Date: 11.07.2018


Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend the 'Smart Office Management' Russia for a period of 6 day from 17.07.2018 to 22.07.2018 under the following terms and conditions mentioned in para-02:

Sl.	Name	Designation
1.	Mr. A.K.M. Khairul Alam	Director General (Additional Secretary), Department of Information and Communication Technology
2.	Md. Azizul Islam	Additional Secretary, Posts and Telecommunications Division
3.	Dr. Krishna Gayen	Additional Secretary, Information & Communication Technology Division.
4.	Mr. Md. Mamun-Al-Rashid	Additional Secretary, Information & Communication Technology Division.
5.	Ms. Maliha Nargis	Additional Director General (Additional Secretary), Department of Information and Communication Technology

02. Terms and conditions:

- (a) Entire period of this travel will be treated as on duty;
- (b) All expenses in this connection will be borne by Department of Information and Communication Technology;
- (c) They will leave for Russia on 16 July, 2018 or on a nearest possible date;
- (d) They will draw their pay and allowances in local currency for the entire period of this travel.
- (e) They will have to submit a report on the programme within 5 days of their return;
- (f) They will keep contact with the higher authorities using online communication system/applications during the programme.


M. Jashim Uddin Khan
Deputy Secretary
☎ 02-55006857 (off.)
✉ jashim@ictd.gov.bd

Copy for information and necessary action (Not according to seniority):

1. Cabinet Secretary, Cabinet Division/Principal Secretary, Prime Minister's Office Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. The Ambassador, Embassy of Bangladesh in Russia (By Bag).
4. H.E. The Ambassador, Embassy of Russia in Bangladesh.
5. Director General, Department of Information and Communication Technology, Agargaon, Dhaka.
6. Additional Secretary (All), Information & Communication Technology Division, Agargaon, Dhaka.
7. Mr/Ms.....
8. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
9. DG, Consular Wing, Ministry of Foreign Affairs, Dhaka [With the request to Issue Note Verbale].
10. PS to Minister, Ministry of Posts, Telecommunication and Information Technology, Dhaka.
11. Director, Civil Aviation, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.
12. PS to Honorable Minister of State, Information & Communication Technology Division, Agargaon, Dhaka.
13. PS to Secretary, Information & Communication Technology Division, Agargaon, Dhaka.
14. Senior Systems Analyst, ICT Division (With the request to publish this GO on the website).
15. Chief Accounts Officer, Information & Communication Technology Division, CGA Bhaban, Dhaka.
16. Immigration Officer, Hazrat Shah Jalal International Airport, Kurmitola, Dhaka.